

MIAMI BEACH CONVENTION CENTER RENOVATION & EXPANSION

Owner's Representative
Pre-Submittal Meeting

August 13, 2014

MIAMI BEACH

PROCUREMENT INTRODUCTION

- Cone of Silence – City of Miami Beach
Ordinance Section 2-489

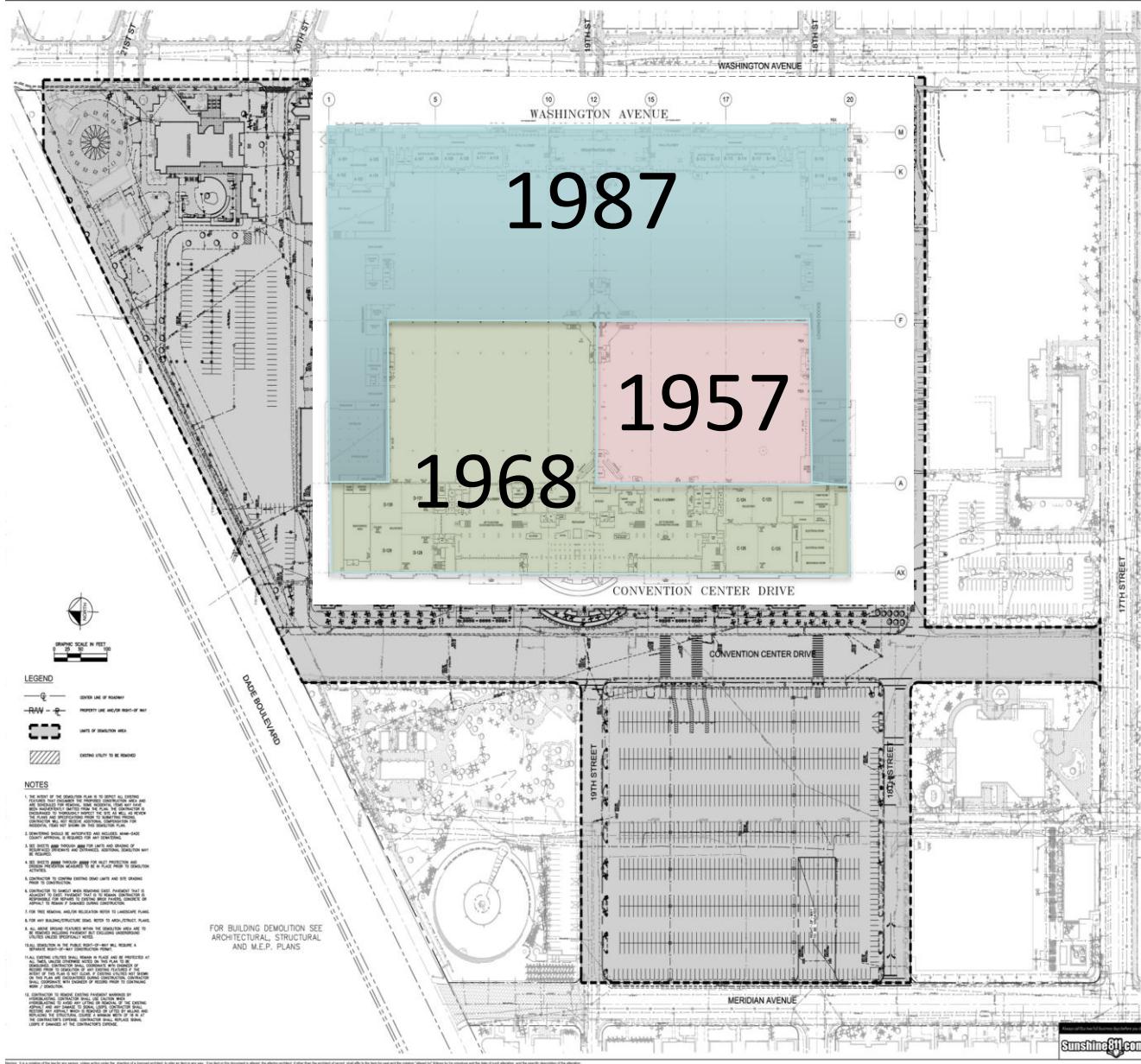
Mike Winters

Fentress Architects

Design Criteria Professional

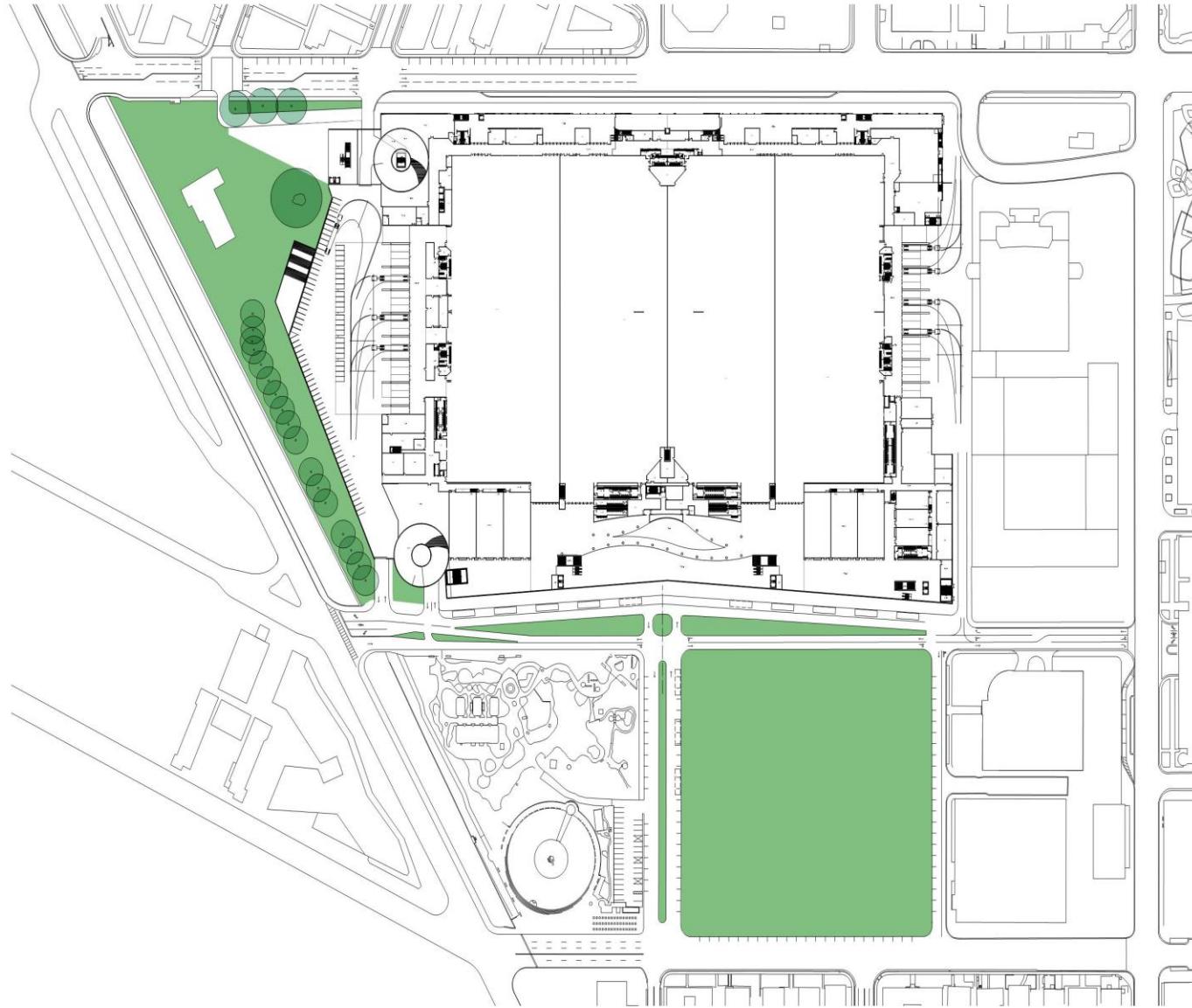
MIAMI BEACH

MIAMI BEACH CONVENTION CENTER



The History of the Center

MIAMI BEACH CONVENTION CENTER
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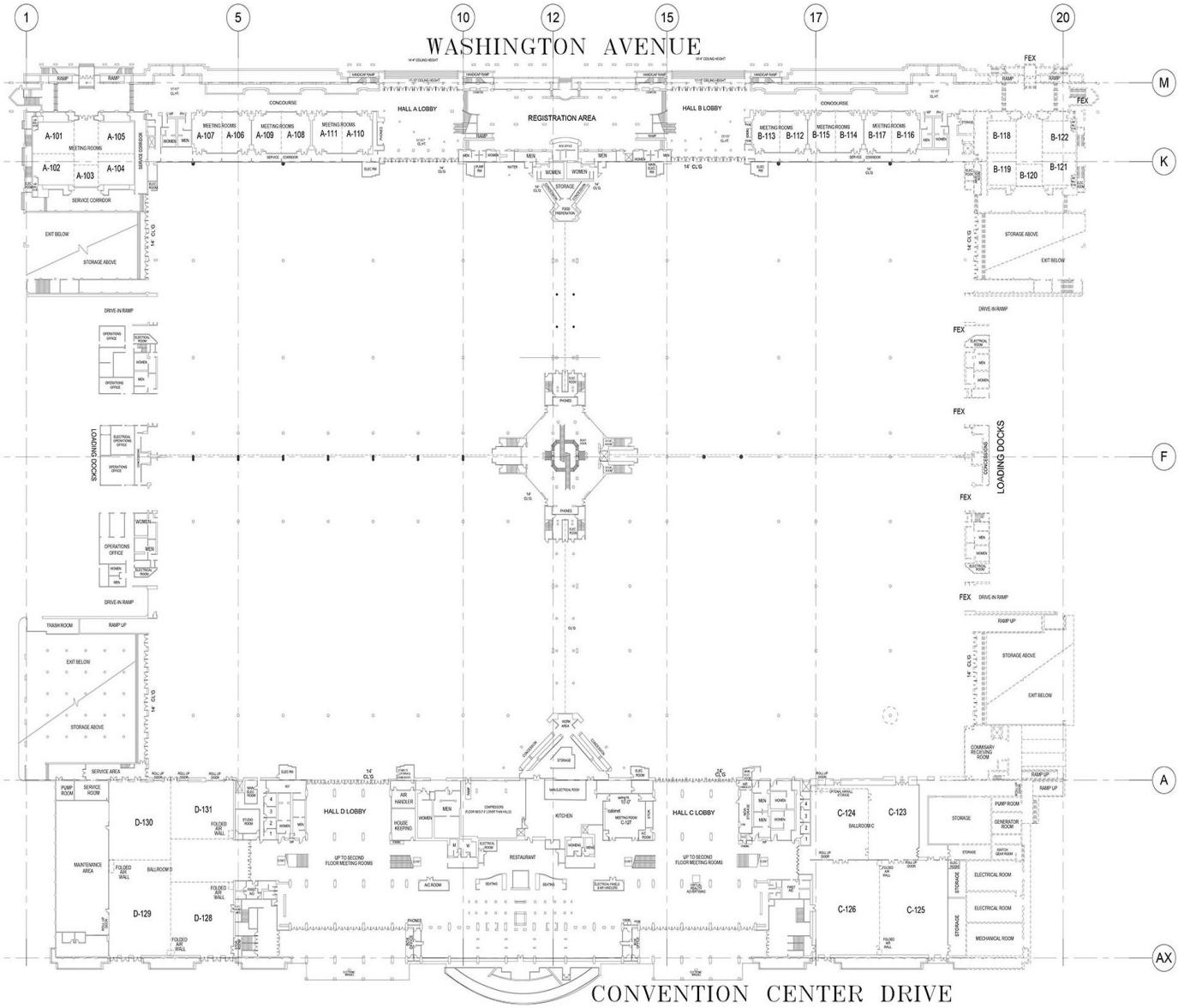
Site Plan

FENTRESS
ARCHITECTS



MIAMI BEACH CONVENTION CENTER

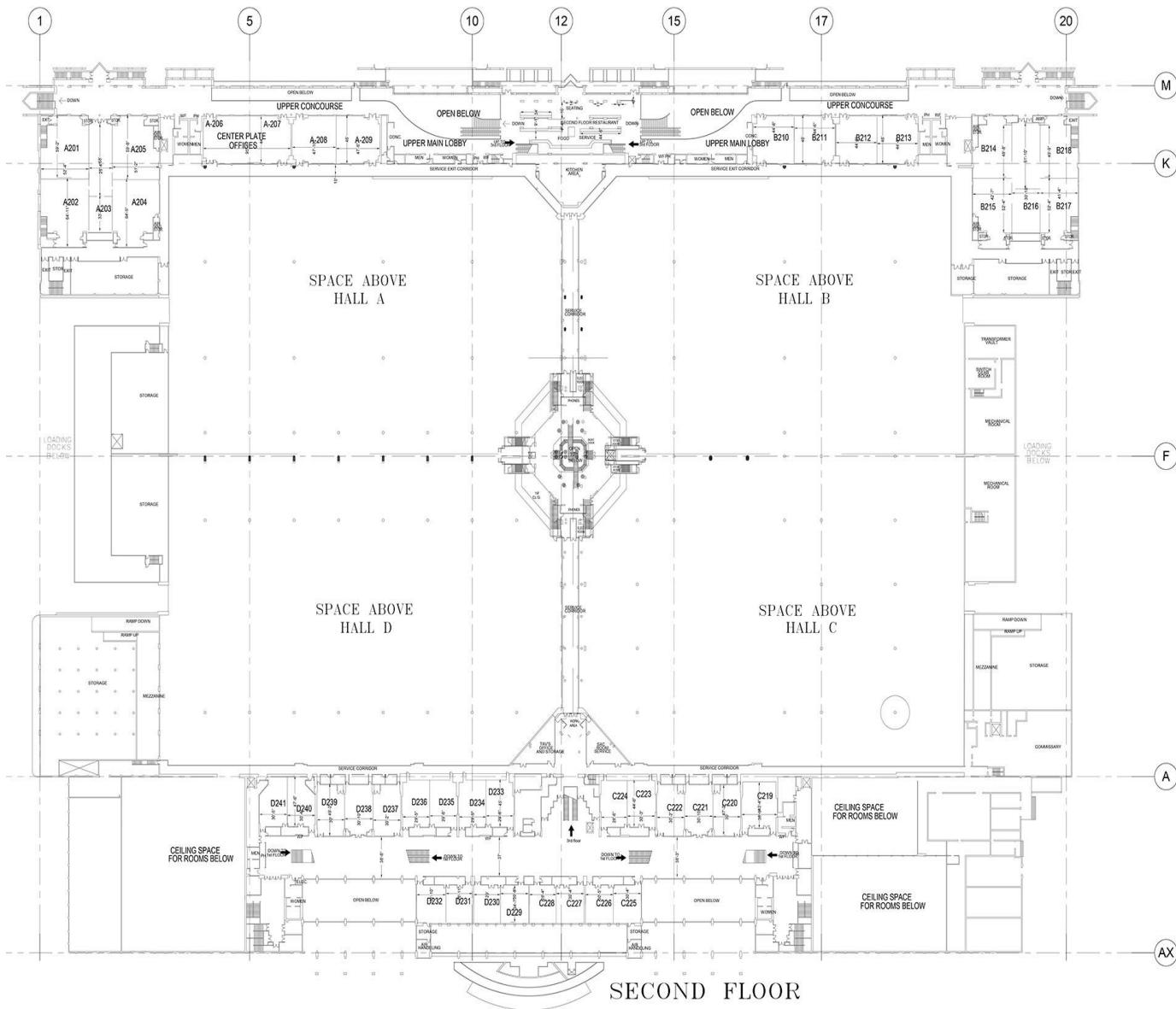
Floor Plans



Existing Plan – Level 1

MIAMI BEACH CONVENTION CENTER

Floor Plans

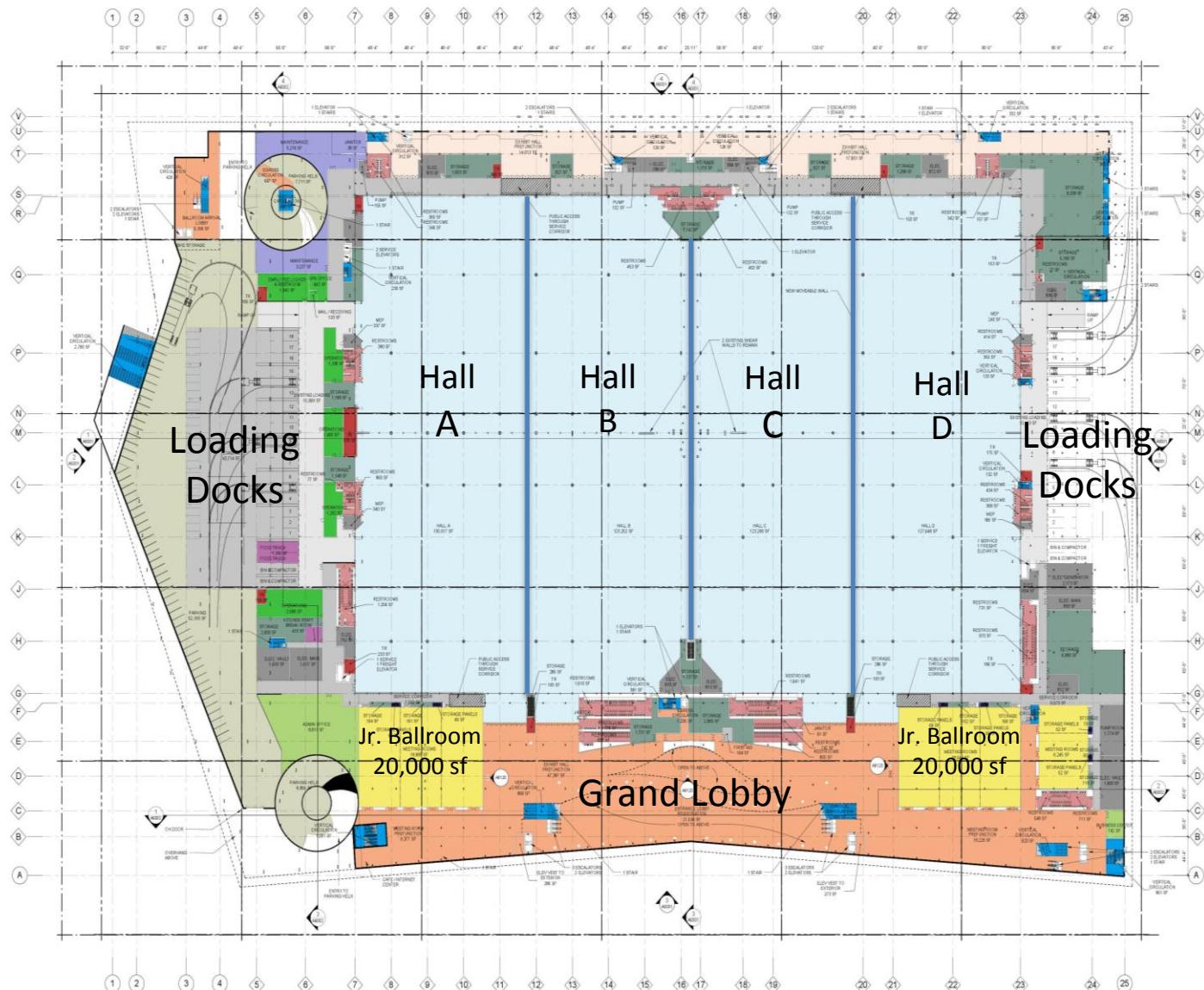


Existing Plan – Level 2

FENTRESS
ARCHITECTS

MIAMI BEACH CONVENTION CENTER

Floor Plans

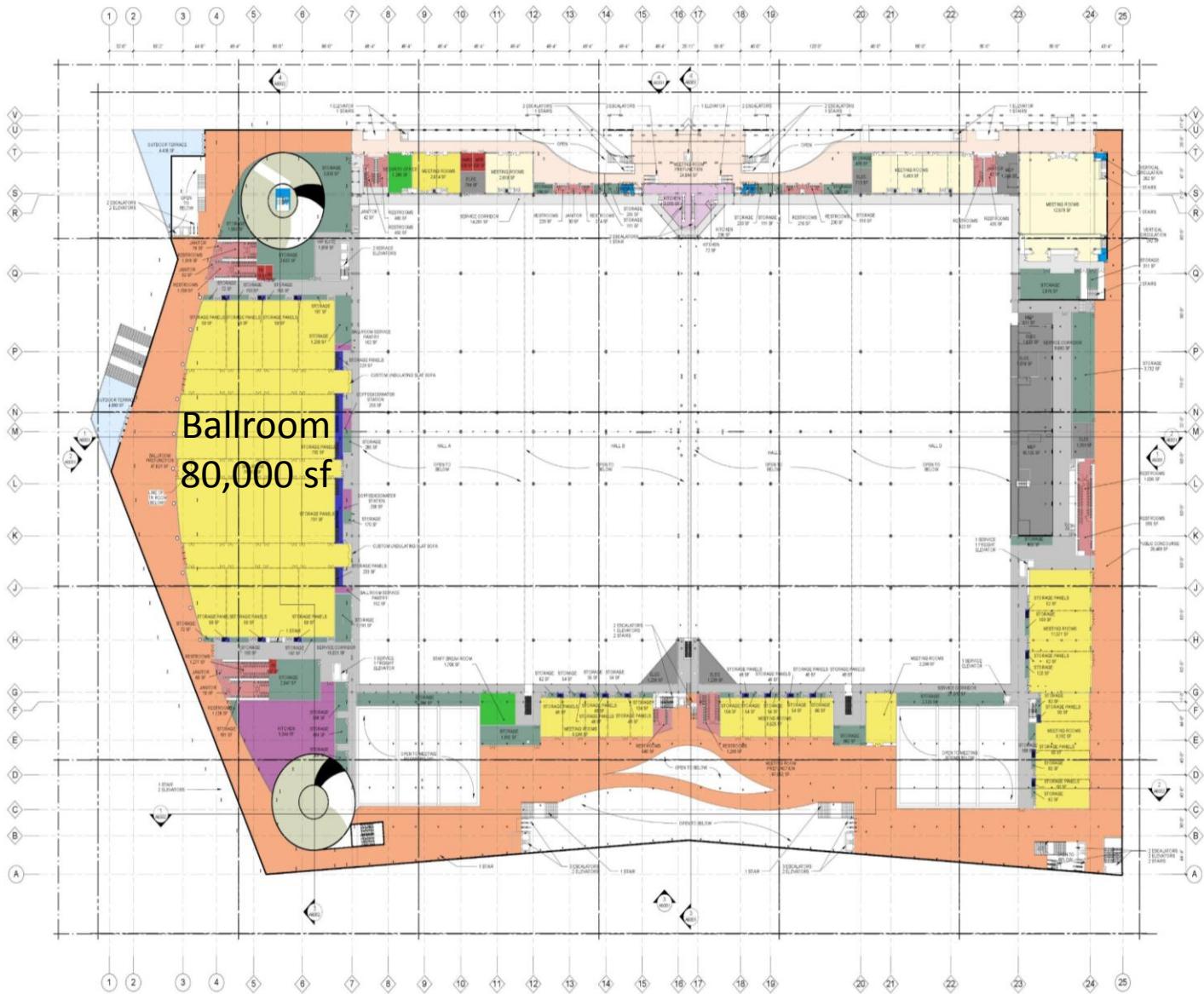


Level 1

FENTRESS
ARCHITECTS

MIAMI BEACH CONVENTION CENTER

Floor Plans



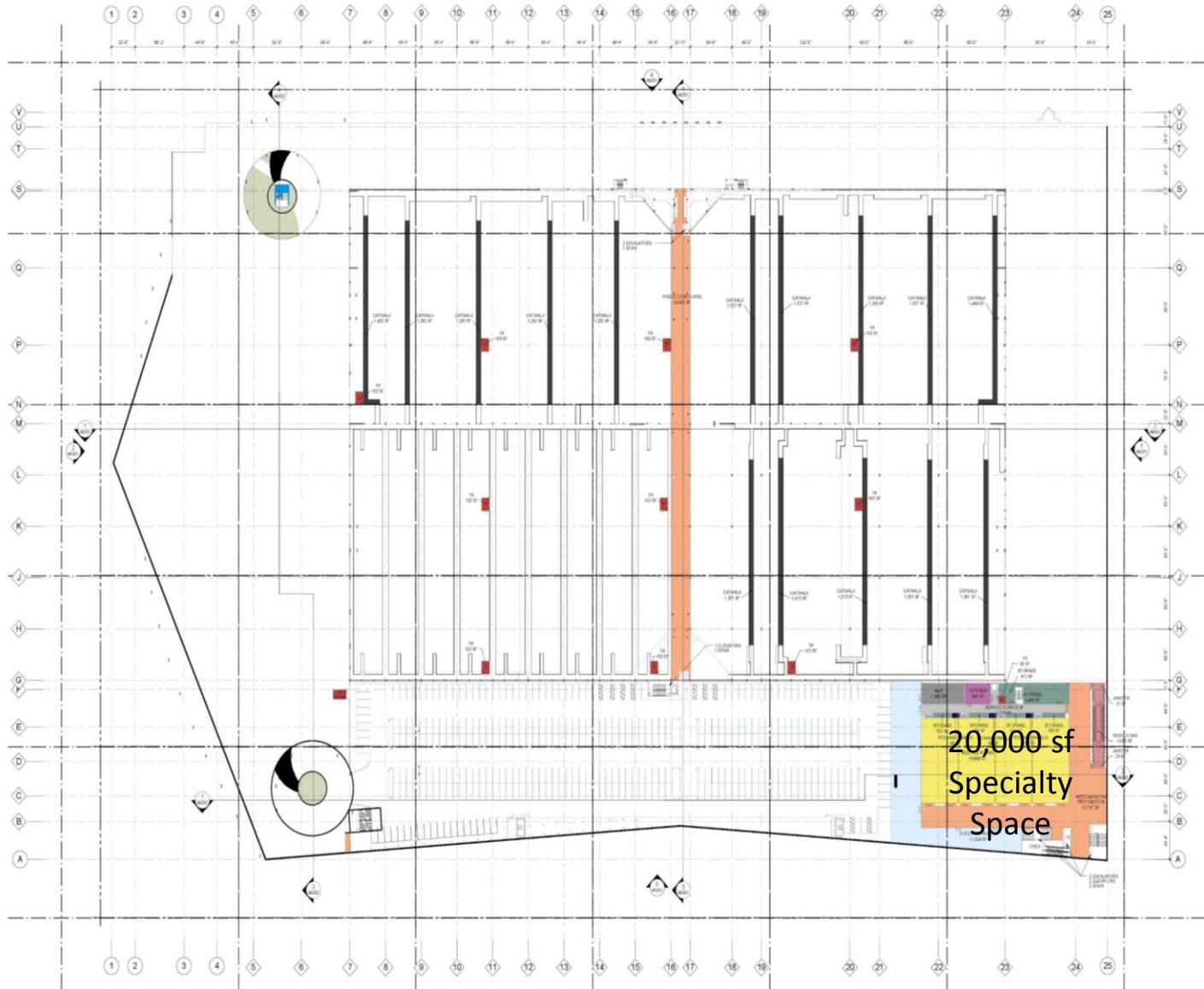
Level 2

FENTRESS
ARCHITECTS

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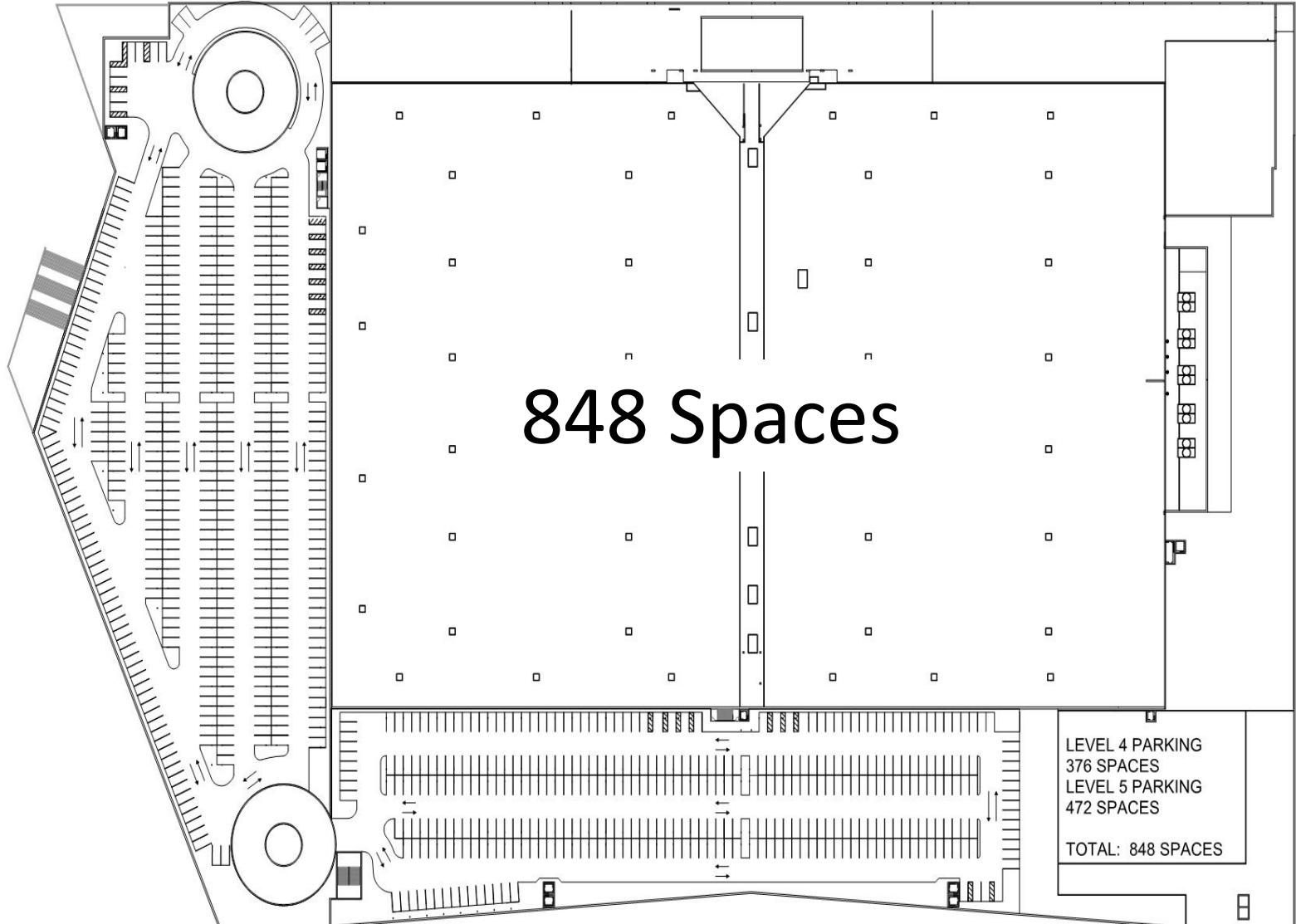
Floor Plans

Level 3

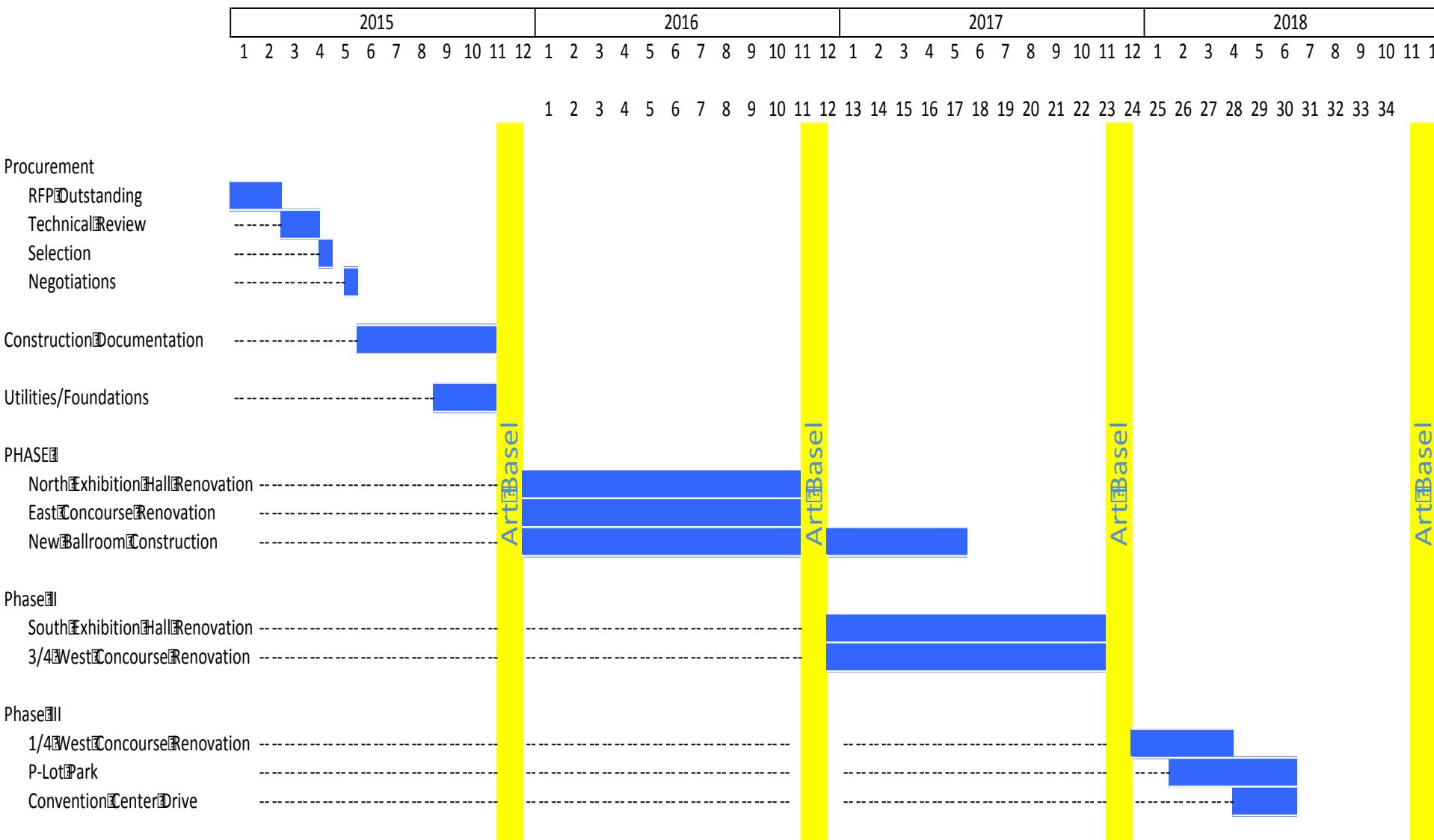


MIAMI BEACH CONVENTION CENTER

Floor Plans



Parking Plan



Maria Hernandez

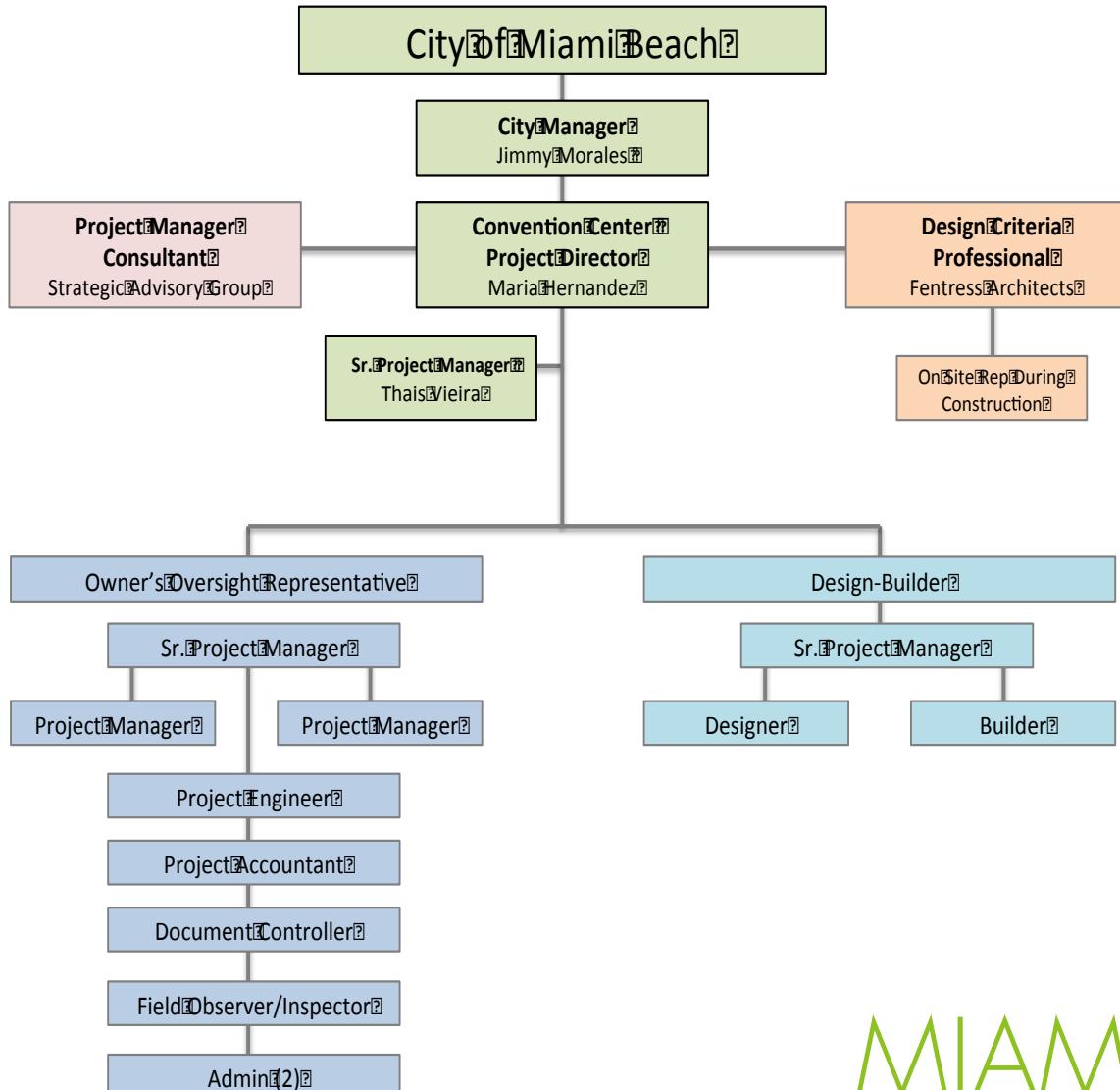
Special Assistant to the City Manager

Convention Center Project Director

City of Miami Beach

MIAMI BEACH

PROJECT OVERSIGHT



MIAMI BEACH

OVERVIEW

- Monitor the Design-Builder to ensure the City is delivered what it purchases
- Minimum Qualifications:
 - Firm: 3 similar projects of at least \$100m in hard costs in the last 10 years
 - Project Manager: 1 similar project of at least \$100m in hard costs in the last 10 years

SCOPE OF SERVICES

Pre-Construction Phase

- Design-Builder Proposal Review
- Design-Builder Pre-Proposal/Q&A
- Design-Builder Response Review
- Design-Builder Contracting
- Meetings
- e-Builder

SCOPE OF SERVICES

Design-Build Phase (General Requirements)

- Project Schedule
- Event Schedule
- Entitlements/Permits
- Construction Documentation
- Builder Oversight
- Weekly Construction Progress Meetings
- Weekly Reports
- Field Observations
- LEED Initiatives
- Presentations
- Monthly Reporting
- Meetings
- Other

SCOPE OF SERVICES

Design-Build Phase (Specific Requirements)

- Daily Reports
- Application of Payments
- Photographic Record
- Adherence to DCP and CDs
- Delivery of Unaccepted Materials to Jobsite
- Shop Drawing Submittals
- Issuance of Non-Compliance Notices
- Change Orders
- Requests for Information/CD Clarification (RFIs/CDCs)
- Schedule
- Pay Requisitions
- Equipment Tests and System Start-Up
- DB Request for Services

SCOPE OF SERVICES

Close-Out Phase

- Project Start-Up
- Punch List
- Warranties
- Warranty Work
- Project Documentation
- Record Drawings
- Substantial Completion
- Final Completion & Project Closeout
- 10 Month Inspection

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PROPOSAL FORMAT

- Tab 1 – Cover Letter & Minimum Qualifications
- Tab 2 – Experience & Qualifications
- Tab 3 – Project Manager Experience & Qualifications
- Tab 4 – Scope of Services/Methodology and Approach
- Tab 5 – Staffing Plan
- Tab 6 – Cost Proposal

PROPOSAL SCORING

Qualitative Criteria (**70 points**):

- Experience of the firm
- Experience of the professionals
- Proposed approach
- Staffing plan
- Quality of references
- Financial capability
- Results of D & B Report

Cost (**30 points**)

SOLICITATION TIMETABLE

Solicitation Issued	Aug 5, 2014
Pre-Submittal Meeting	Aug 13, 2014 - 1:30 PM
Deadline for Receipt of Questions	Aug 26, 2014
Responses Due	Sep 5, 2014
Selection Committee Meeting to Shortlist	Sep 18, 2014
Selection Committee Meeting to Interview	Oct 2, 2014
Commission Selection	Oct 22, 2014

MIAMI BEACH

Maria Estevez

Procurement

City of Miami Beach

MIAMI BEACH

REVIEW OF RFP DOCUMENT

MIAMI BEACH

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Q & A

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